

**EASTOVER SANITARY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, April 26, 2016**

Chairman Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, April 26, 2016 at 5:30 p.m.

BOARD MEMBERS PRESENT

Chairman Morgan Johnson, Vice Chairman Liz Reeser, Secretary Helen Crumpler

STAFF PRESENT

District Manager Connie Spell, Attorney Neil Yarborough, Dave Strum Envirolink, Lisa Lloyd Clerk to the Board.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was rendered by Connie Spell, followed by the Pledge of Allegiance.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

Chairman Johnson requested the addition of 4f to the agenda in regards to the County charging ESD Property taxes.

Motion was made by Johnson, seconded by Reeser and carried unanimously to approve the agenda with the addition of 4f – County charging ESD Property taxes.

2. PUBLIC FORUM – None

3. APPROVAL OF CONSENT AGENDA

Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the consent agenda as presented:

- a. Minutes of the March 17, 2016 and April 7, 2016 Special Meeting Workshops.
- b. Minutes of the March 22, 2016 Board Meeting.
- c. Approval of the Financial Statement ending March 31, 2016.

4. NEW BUSINESS/DISCUSSION ITEMS

a. Presentation of FY 2016-2017 Proposed Budget

District Manager presented the FY 2016-2017 Proposed Budget and Budget Message.

After the presentation of the proposed budget, those present agreed that it was a good budget.

Motion was made by Reeser, seconded by Crumpler and carried unanimously for the Board to accept the proposed recommended budget and schedule a public hearing for May 24, 2016 at 5:30 pm.

(A copy of the FY 2016-2017 proposed budget and budget message is hereby attached as Exhibit "A" and part of the official minutes)

b. Consider Tap Fee for taps installed during construction

The Manager stated during 2015 the Board offered a reduced connection fee for locations where a tap was installed during construction. The campaign was very successful.

Because of the success of the campaign, she recommended that ESD establish the tap fee for customers where a tap was installed during construction at a cost of \$500.00 for water and \$500.00 for sewer. As with the last promotion, all Availability Fees must be paid in full to take advantage of the reduced tap fees.

After discussion it was agreed that the tap fee be reduced to \$750.00 where a tap is already installed and Availability Fees (AF) are paid in full.

Motion was made by Johnson, seconded by Reeser and carried unanimously to amend the Rate & Fee Schedule as follows-

Water Tap Fee - Tap installed during construction of the water distribution system - \$750.00 and all Water Availability Fees are current.

Sewer Tap Fee – Tap installed during construction of sewer system – \$750.00 and all Sewer Availability Fees are current.

c. Manager's Report April 2016

1. Attended the Grant Application Training Workshop – March 30th, Fayetteville.
2. Attended the PWC Key Account holder's breakfast. – March 22nd, Fayetteville.
3. Attended the Town of Eastover Special Meeting – April 12th, Eastover.
4. Met with DEQ and Envirolink staff to review the proposed ESD Asset Inventory Grant application for water and sewer. April 21, 2016, Raleigh.
5. The Pre-Construction Meeting was held March 24th for the Eastover North, Section One Project. (Dave attended)
6. The Pre-Construction meeting was held April 4th, for the Eastwood Subdivision, Hummingbird Lane. (Dave attended)

7. Staff is currently working with Southern Software to implement sending e-bills to customers who wish to go "paperless". This would be a cost saving to ESD because this would eliminate the cost of postage and printing.
 8. It is mandatory that ESD send information to all sewer customers two times a year concerning FOG (Fats, Oils, Grease) disposal. Lisa designed a fact sheet for the proper disposal of FOG and ESD will mail to sewer customers during the month of May. A copy will be provided at the meeting.
 9. We continue to have request from our customers for a payment drop box for after-hours and weekends. I am reviewing different options that are available. It would be an added benefit to our customers.
- d. **Envirolink Monthly Report for March 2016**
Dave Strum presented the Activity Report for month ending March 2016.

(A copy of the monthly activity reports are hereby attached as Exhibit "C" and part of the official minutes).

e. **Sewer Main Update Eastover North**

The Manager and Attorney updated the board on the sewer easement dispute with lots in Eastover North. Attorney Yarborough informed the board it was a legal issue at this point. He reported ESD had a sewer line on the property in excess of 2 years and ESD had a prescriptive easement. Connie Spell reported she had informed H & H Homes to contact their Title Insurance Company and/or attorney and have them contact Attorney Yarborough.

f. **County charging ESD Property taxes**

Chairman Johnson made mention that Cumberland County is charging Property taxes to ESD. After discussion about why ESD should be tax exempt, Attorney Yarborough stated that he would further research and send a memo once he has confirmed the information.

5. **CLOSED SESSION-None**

6. **ADJOURNMENT**

With no further business, the meeting was adjourned at 6:20 p.m.

Morgan Johnson, Chairman

Lisa W. Lloyd, Clerk to the Board

April 26, 2016