

MINUTES OF THE EASTOVER SANITARY DISTRICT
April 28, 2015
Special Meeting/Budget Workshop
Eastover Community Center

CALL TO ORDER

Chairman Johnson called the meeting of the Eastover Sanitary District to order on Tuesday, April 28, 2015 at 6:05 p.m.

BOARD MEMBERS PRESENT

Chairman Morgan Johnson, Board Members - Liz Reeser, Helen Crumpler

STAFF PRESENT

District Manager Connie Spell, Bob Tucker County Finance, Dave Strum Envirolink, Tim Carpenter Engineer, Lisa Lloyd Clerk to the Board.

HIGHLIGHTS FOR BUDGET WORKSHOP:

Revenues

- The water/sewer sales & availability fee revenues are based upon the most current customer data as of April 1, 2015 – per the Pre billing report.

The revenues are based upon the average collection of revenues beginning July 1, 2014 to March 31, 2015.

- No water/sewer rate increase this year. 3rd budget year no increase.
- Tap fees – No increase in tap fees for this fiscal year.
- ESD increased the late fee from \$5.00 to \$7.00 last year. This generated additional revenue of approximately \$24,000 for the current year. No proposed increase for late fee/reconnect fees for this budget year.
- Sewer Approach Main Fee – Fee will be collected from new sewer customers. Funds collected for this fee will be earmarked to reimburse the County for the purchase of the Approach Main Capacity.
- Sewer FIF – will be collected from new sewer customers. Funds collected for this fee will be earmarked for future purchase of FIF from PWC.

- Fund Balance – No fund balance has been appropriated in the proposed budget.

Expenditures

- Personnel includes the 2 Full time positions - Manager, Clerk to the Board
- Includes a part-time Clerk/Receptionist to work 30 hours per week or when needed but not to exceed 60 hours in a two week period.
- No additional employees budgeted.
- Appropriations have been made to include health insurance coverage for full-time person – Lisa Lloyd. To maintain excellent employees it is important to provide some type of health insurance. Our current insurance agent has quoted health insurance coverage through Blue Cross & Blue Shield. Still working with Kristian on final quote. Approximately \$550.00 per month.
- COLA – 3% for Julie Strickland & Lisa Lloyd.
- Expenditures include the Operation & Maintenance contract with Envirolink – a 2.2% increase. This is a \$375/per month increase. New Contract for both water & sewer will be \$17,525 per month. Water Contract - \$14,970 and Sewer Contract \$2,555.00.
- Contracted Services:
 - Arista – includes the billing and printing contract. Increase in postage rates would affect the billing rate per mailing.
 - Nobles Security - \$180.00 per year
 - Rural Water Impact (Website) effective May 1, 2015 increase of \$30.02 (annual)
The annual website fee - \$357.50 per year
- Appropriations have been made to purchase 300 new meters - \$48,000. ESD has replaced approximately 100 meters in FY 2014-2015.
- Purchasing bulk water from the City of Dunn at \$2.00 per mgal – no increase.
- Bulk Sewer from PWC at \$3.2509 per mgal (effective January 1, 2015). As usual, the rate will most likely increase January 2016.
- Debt Service requirements were included in the budget. A Debt Service Fund has been established and funds are transferred each month from the ESD General Fund to the Debt Service Fund. Funds have been appropriated to transfer to the Debt Service Fund to meet our obligation.
- The budget includes \$10,000 for a reserve for future tank maintenance (3rd year reserve for tank maintenance) and \$20,000 for reserve.

The proposed budget will be presented at the next scheduled board meeting, Tuesday, May 26, 2015 and a public hearing scheduled.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:30 p.m.

Morgan Johnson, Chairman

Lisa Lloyd, Clerk to the Board