

**EASTOVER SANITARY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, March 27, 2018**

Chairman Morgan Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, March 27, 2018 at 5:30 p.m.

BOARD MEMBERS PRESENT

Chairman Morgan Johnson, Vice President Liz Reeser, Secretary Helen Crumpler

STAFF PRESENT

District Manager Connie Spell, Bob Tucker County Finance, Neil Yarborough Attorney, Tracy Miller Envirolink, Lisa Lloyd Clerk to the Board.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was rendered by Bob Tucker, followed by the Pledge of Allegiance.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

Motion was made by Chairman Johnson seconded by Crumpler and carried unanimously to approve the agenda.

2. PUBLIC FORUM - None

3. APPROVAL OF CONSENT AGENDA

Motion was made by Chairman Johnson, seconded by Crumpler and carried unanimously to approve the consent agenda with the addition of 4c. Budget Discussion.

- a. Minutes of the February 27, 2018 Regular Meeting.
- b. Approval of the Financial Statement ending February 28, 2018.

4. NEW BUSINESS/DISCUSSION ITEMS

a. Manager's Report

- 1. On March 9, 2018 ESD had a waterline break on Beard Road. Tracy and his crew were able to isolate the leak quickly and make necessary repairs. This was a 12" water main.
- 2. The Request for Qualifications (RFQ) for Architectural Services has been sent to four firms. The deadline for submission is April 16, 2018.
- 3. I am currently working on the 2019 ESD budget. To meet County deadlines, the budget will be presented at the April meeting and a public hearing will be scheduled for the May meeting.

4. The IVR system is set up and customers can now make a payment over the phone using a debit/credit card or e-check. There is a designated phone number the customer will call to make a payment – 910-672-6943. We will place the information on the 4/1/2018 bills that are mailed.
5. Water/Sewer Usage Report – Attached

(A copy of the Water/Sewer Usage Report and Work Order Report is hereby attached as Exhibit "A" and part of the official minutes).

b. Envirolink Report

Tracy Miller elaborated on the Beard Road water main break and answered questions as to how leaks are detected. He also discussed flushing of the Beard Road area.

c. Budget Discussion

It is time to prepare the budget for 2018-2019. The Board and the District Manager discussed salary adjustments and compensation packages to be considered for the new budget. The Board voted on an increase of 2.5% in salary adjustments as well as changing the status of Julie Strickland's employment from part-time to full-time. These changes will take effect on July 1, 2018.

Motion was made by Crumpler seconded by Johnson and carried unanimously to table the compensation package until the April meeting.

5. CLOSED SESSION-None

6. ADJOURNMENT

With no further business, the meeting was adjourned at 6:05 p.m.

Morgan Johnson, Chairman

Lisa W. Lloyd, Clerk to the Board