

**EASTOVER SANITARY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Tuesday, May 22, 2018**

Chairman Morgan Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, May 22, 2018 at 5:30 p.m.

**BOARD MEMBERS PRESENT**

Chairman Morgan Johnson, Vice Chairman Liz Reeser, Secretary Helen Crumpler

**STAFF PRESENT**

District Manager Connie Spell, Bob Tucker County Finance, Tim Nettle Attorney, Tracy Miller Envirolink, Lisa Lloyd Clerk to the Board.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was rendered by Bob Tucker, followed by the Pledge of Allegiance.

**1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS**

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the agenda.*

**2. PUBLIC HEARING**

**a. Public Hearing on the Proposed FY 2018-2019 Budget**

Chairman Johnson opened the Public Hearing to receive comments on the proposed budget. There were no public comments. Chairman Johnson closed the Public Hearing.

**3. PUBLIC FORUM - None**

**4. APPROVAL OF CONSENT AGENDA**

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the consent agenda as presented:*

- a. Minutes of the April 24, 2018 Regular Meeting.
- b. Approval of the Financial Statement ending April 30, 2018.

**5. NEW BUSINESS/DISCUSSION ITEMS**

**a. Adoption of Budget Ordinance FY 2019 & Rate and Fee Schedule**

The proposed budget was officially presented to the Board on April 24, 2018 and a copy has been on file at the ESD office for public inspection. In accordance with NCGS the budget ordinance should be adopted no later than July 1<sup>st</sup>.

Since the proposed budget was presented, City of Dunn has notified us of a water rate increase effective July 1, 2018. The Bulk water rate will increase from \$2.00 per 1000 gallons to \$2.12 per 1000 gallons. This is the first increase since July 1, 2014.

ESD has not increased water rates since we began full service 12/1/2012. It is recommended the ESD water usage rate be amended per the attached chart. This very small increase will not affect or increase the Availability Fees or the Basic Facility Charge (based on meter size). The Rate & Fee Schedule is attached with the new rates.

The Budget Ordinance includes the 2018-2019 Rate & Fee Schedule.

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve FY 2018-2019 Budget Ordinance with the incorporation of the Rate & Fee Schedule. (Ordinance No. 2018-01)*

The total Budget approved was \$2,079,950.00.

*(A copy of the FY 2018-2019 proposed budget is hereby attached as Exhibit "A" and part of the official minutes)*

**b. Manager's Report May**

1. The Request for Qualifications (RFQ) for Architectural Services was sent to eleven (11) firms. The deadline for submission is July 9, 2018.
2. **FOG Brochure:** During the month of May, ESD mailed the mandatory FOG (Fats, Oils, Grease) brochure to all sewer customers. A copy is available on the ESD website.
3. The 2017 Annual Drinking Water Quality Report was submitted to DENR during the month of April. Notification was inserted on the 5/1/2018 bills of the website link where the Water Quality Report could be found in its entirety. (A copy of the report is attached)
4. ESD had a water main leak on May 1<sup>st</sup> - Goldsboro Road (Leak Report attached)
5. ESD had a water main leak on May 6<sup>th</sup> – Terrals Creek Road (Leak Report attached)
6. Water/Sewer Usage Report – Attached
7. Work Order report for the month of April 2018 – Attached
8. I will be on vacation June 4 – June 8, 2018.

*(A copy of the monthly reports and attachments are attached as Exhibit "B" and part of the official minutes).*

**c. Envirolink's Report**

Issues were addressed in the manager's report.

**5. CLOSED SESSION-None**

**6. ADJOURNMENT**

With no further business, the meeting was adjourned at 5:55 p.m.

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Morgan Johnson, Chairman

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Lisa W. Lloyd, Clerk to the Board