

**EASTOVER SANITARY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Tuesday, November 28, 2017**

Chairman Morgan Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, November 28, 2017 at 5:30 p.m.

**BOARD MEMBERS PRESENT**

Chairman Morgan Johnson, Vice President Liz Reeser, Secretary Helen Crumpler

**STAFF PRESENT**

District Manager Connie Spell, Tracy Miller Envirolink, Lisa Lloyd Clerk to the Board.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was rendered by Connie Spell, followed by the Pledge of Allegiance.

**1. OATH OF OFFICE**

Clerk to the Board administered Oath to newly re-elected officials Liz Reeser and Helen Crumpler.

**2. ELECTION OF BOARD MEMBERS**

By consensus of the board members present, the following were re-elected:

Chairman – Morgan Johnson

Vice-Chairman – Liz Reeser

Secretary – Helen Crumpler

*Motion was made by acclamation to re-elect the Board Members.*

**3. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS**

*Motion was made by Chairman Johnson seconded by Crumpler and carried unanimously to approve the agenda with the addition of 6d – Budget Revision Request.*

**4. PUBLIC FORUM - None**

**5. APPROVAL OF CONSENT AGENDA**

*Motion was made by Chairman Johnson, seconded by Crumpler and carried unanimously to approve the consent agenda as presented:*

- a. Minutes of the October 24, 2017 Regular Meeting.
- b. Approval of the Financial Statement ending October 31, 2017.

- c. Approval of Resolution No. 2017-03 – 2018 Meeting Schedule

*(A copy of the Resolution No.2017-03 is hereby attached as Exhibit "A" and part of the official minutes).*

- d. Approval of Resolution No. 2017-04 – 2018 Holiday Schedule

*(A copy of the Resolution No.2017-04 is hereby attached as Exhibit "B" and part of the official minutes).*

## **6. NEW BUSINESS/DISCUSSION ITEMS**

### **a. Consider Arista IVRP Service Agreement**

The District Manager presented the Arista IVRP Service Agreement that would enable ESD customers to pay by phone using an automated telephone payment system to make payments with their credit/debit card. Customers would be charged a convenience fee of \$.50 in addition to the flat fees already in place. The agreement will need to be approved by Attorney Neil Yarborough.

*Motion was made by Chairman Johnson seconded by Crumpler and carried unanimously to approve the Arista IVRP Payment Service Schedule/Agreement as presented once approved by Attorney Neil Yarborough.*

*(A copy of the Arista IVRP Payment Service Schedule/Agreement is hereby attached as Exhibit "C" and part of the official minutes).*

### **b. Manager's Report**

#### **1. Update on Delinquent Availability Fees Collection:**

10 additional delinquent customers have been submitted to Neil. November 20<sup>th</sup> Judgment was filed on Willie Eaton, 830 Sara Lane.

#### **2. Update on Ballpark Road Project**

Due to rain delays, the replacement of the water main on Ballpark Road began on November 20<sup>th</sup>. The project will be completed by Thursday, November 30<sup>th</sup> if testing and the sampling is complete.

#### **3. The Ranch Subdivision – Water Extension - 5 lots**

Application for water extension has been submitted for a small subdivision off of Wade Stedman Road. The Developer is Wayne Younts.

#### **4. Water/Sewer Usage Report – Attached**

#### **5. Work Order report for the month of October – Attached**

*(A copy of the Water/Sewer Usage Report and Work Order Report is hereby attached as Exhibit "D" and part of the official minutes).*

**c. Envirolink Report**

Tracy Miller reported on meters that have been replaced and how it has drastically dropped the amount of manual reads.

**d. Budget Revision Request**

Revision to recognize permanent funding (reimbursement from Town of Eastover per Interlocal Agreement) for replacement of approximately 60 feet of PVC pipes with iron ductile pipes under Ballpark Rd in preparation of street paving. The initial funding was budgeted using M&R Reserve (See Budget Revision JNL 180455).

*Motion was made by Chairman Johnson seconded by Crumpler and carried unanimously to approve the Budget Revision to recognize permanent funding.*

*(A copy of the Budget Revision Request is hereby attached as Exhibit "E" and part of the official minutes).*

**7. CLOSED SESSION**

**8. ADJOURNMENT**

With no further business, the meeting was adjourned at 6:15 p.m.

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Morgan Johnson, Chairman

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Lisa W. Lloyd, Clerk to the Board