

**MINUTES OF THE EASTOVER SANITARY DISTRICT**  
**September 23, 2014**  
**Regular Meeting**

Chairman Johnson called the regular meeting of the Eastover Sanitary District to order on Tuesday, September 23, 2014 at 5:30 p.m.

**BOARD MEMBERS PRESENT**

Vice Chairman Liz Reeser, Secretary Helen Crumpler

**ABSENT BOARD MEMBER**

Chairman Morgan Johnson

**STAFF PRESENT**

District Manager Connie Spell, Attorney Thomas Neville, Bob Tucker County Finance, Dave Strum Envirolink, Jill Weatherly Clerk to the Board.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was rendered by Mrs. Helen Crumpler, followed by the Pledge of Allegiance.

**1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS**

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the agenda.*

**2. PUBLIC FORUM – None**

**3. APPROVAL OF CONSENT AGENDA**

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve the following consent agenda as presented:*

- a. Minutes of the August 26, 2014 Regular Meeting
- b. Approval of the Financial Statement ending August 31, 2014

**4. NEW BUSINESS/DISCUSSION ITEMS**

- a. Adoption of Resolution No. 2014-01 Personal Policy

District Manager prepared a Personnel Policy Handbook for the ESD employees. She explained that because of our staff being small, the policy is simple but covers many of the day to day questions that may arise. ESD already approved the Holiday & Leave Policy that has been incorporated within this policy. Attorney Yarborough approved policy through memo as he was unable to attend meeting.

*(A copy of the Resolution No. 2014-01 Personal Policy is hereby attached as Exhibit "A" and part of the official minutes).*

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to approve Resolution No. 2014-01 adopting the Eastover Sanitary District Personnel Policy.*

b. Extension of Campaign to offer Reduced Connection Fee

District Manager reviewed the ESD campaign on offering a reduced water tap fee of \$500.00 to all customer that are not connected but a tap was installed during construction. She recommended that ESD extend the reduce connection fee until December 31, 2014. If approved, another letter informing the customers of the extended date would be sent.

*Motion was made by Reeser, seconded by Crumpler and carried unanimously to extend the reduced water tap of \$500.00 until December 31, 2014 for customers that are not connected to the water but a tap was installed during construction and all availability fees paid.*

c. Envirolink's report

Envirolink presented a written Activity Report for month ending August 31, 2014.

*(A copy of the Monthly Activity Report is hereby attached as Exhibit "B" and part of the official minutes).*

**5. ADJOURNMENT**

With no further business, the meeting was adjourned at 5:30 p.m.

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Liz Reeser, Vice Chairman

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Jill K. Weatherly  
Clerk to the Board